



## FIUTS TAKE THE WORLD TO WORK WEEK PROGRAM GUIDELINES – STUDENTS

Thank you for participating in FIUTS' Annual Take the World to Work Program! This event matches globally-minded domestic students and international students individually or in small groups to visit professionals in their work places for a day, offering a rare glimpse inside their chosen career.

Below are some guidelines which we hope will help make the experience insightful, successful and rewarding for both hosts and students.

**Logistics** Your host will let you know how to get to his/her place of work, and you will be responsible for your transportation there and back. Please also try to accommodate what time of day works best for him or her for your visit, and be sure to arrive on time!

**Do research** Learn about the field, specific job, and company of the person with whom you have been matched before your visit. Peruse their company website and read about the job field.

**Ask questions** Take advantage of this opportunity to learn about your intended career in the US, as well as your host! Questions might include how long your host has been in his/her field of work, what his/her education background is, how s/he got into the field of work, what the day-to-day tasks are, and his/her favorite part of the job. If you have work experience in your home country, how does the field compare between your country and the US?

**Share about yourself** Your host is participating in this program due partly to an interest in other cultures. Let him or her know about you: where you're from, how long you've been at UW, why you chose to come to Seattle and what your academic and professional interests are. In addition, talk about your home country and what professional life and the job market is like there.

**Be proactive!** Offer to help your host with any small tasks s/he may have at the place of work. This will give you an opportunity for hands-on experience in your field of interest.

**Be patient** Understand that your host may have interruptions during your time at his/her place of work, such as phone calls, etc. You may want to bring a book, magazine, or something else to pass any time.

**Bring money** You may go out to coffee or lunch with your host, and you should be prepared to pay for your own food. If your host treats you, be gracious and thank them for his/her generosity.

**THANK YOUR HOSTS** Your hosts are professionals who are taking time out of their busy days to show you about working life in the US. Be sure to let them know how much you appreciate the gesture! Thank them on the visit and follow up with a thank you card or email.

We hope you enjoy the program and we welcome any feedback you have. If you had a good time, please spread the word to your friends so that we can make next year's event bigger and better!

**FIUTS contact:**

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